

Mesa Cortina Water & Sanitation District

Board of Directors Meeting Monday, September 3rd, 4:30PM Summit County Library North Branch 651 Center Cir, Silverthorne, CO 80498

Attendance Board: Stan Wagon, Jon Whinston, Randy Rehn, Matt Hickam
Staff: Jeff Leigh, Manager; Kelsey Andersen, Assistant Manager; Austin Terry, Bookkeeper
Guests: Rick Pratt

Meeting was called to order at 4:40 PM

Minutes: *July and August Minutes: There was a motion to accept the minutes and approved.*

Financials: Financials were not discussed due to how early the meeting date was.

Business: Insurance and Lease Concerns:

- A review of the National Forest lease raised concerns about the insurance provisions and indemnification clauses, with suggestions not to push changes too much to avoid additional costs like a bond.

Tank Update:

- WBS became non-responsive, raising concerns about their ability to complete the project. Division Seven was selected as the replacement contractor.
- **Project Details:** The plan involves insulating a water tank with 4 inches of foam on the walls and 2 inches on the top. The steps include:
 - Pressure washing the tank.
 - Applying primer for adhesion.
 - Foaming.
 - A final top coat for durability.
- The project was confirmed to begin, and Division Seven has been responsive and met all requirements. The cost is estimated at \$87,000.

Website and Communications:

- MCWSD was awarded a \$1500 grant for web page remediation work. The money should arrive in October.
- Improvements to the website were discussed, including a Zoom link for future meetings, backup storage for important files, and a section for useful links.
- It was mentioned that the website would feature updates, documents, and meeting minutes for public access.

End of Year Scheduling:

- Budget discussions were initiated with a preliminary budget expected by mid-October. There is a focus on preparing for potential rate increases and long-term infrastructure upgrades.
- Allocating funds for long-term projects like the vault system, water tank maintenance, and lift station upgrades, with potential rate increases to support these investments. This would require a 30 day notice.
- The board will need to request from Tim Flynn the required dates for budget process

PRVs:

- No updates

Fire Hydrant on Lakeview:

- Still out of Commission
- Try ORC, the board is going to put out work order to fix and see rates bills. That way they can evaluate how they handle small projects.

DRC and Pipeline Maintenance:

- DRC has been contacted for a scope of work to assess sections of the pipeline in need of cleaning and repairs, such as the pipe and areas prone to infiltration.
- Work would be expected in the next spring, with some tasks like camera inspections already being scheduled.

Vault System Upgrade:

- A motion was made to contract Jim McLaughlin for a comprehensive review of the vault system to modernize components like pipes, pumps, and sensors. This was proposed to be included in the budget.

ORC:

- ORC (“the company”) didn’t have lift station on the contract for MCWS as discovered in a recent meeting.
- After some research from Kelsey, MCWS operates under the discharge permit issued the JSA. The JSA is technically the Operator in Charge for the district and ORC may add for scope of work in the future.

Next Meeting: The next meeting is scheduled for Tuesday, October 1st, 2024 at 4:30 PM at the north branch of the Summit County Library.

Adjourned at 5:44 PM